

STUDENT BAR ASSOCIATION MINUTES

March 24, 2017

The SBA President Joye called the Executive Board meeting to order at 10:00 AM.

ROLL CALL:

All Executive Board members were present.

AMENDMENTS TO THE PREVIOUS MINUTES:

- There were none.

PRESIDENT'S REPORT:

President Joye moves to suspend Robert's Rules for the duration of the meeting by unanimous consent. Approved.

- President Joye opens the floor to discuss the appointment of the Communications Officer.
- Executive Board has the constitutional power to appoint an unfilled Executive Board position.
- Social Chair Lengacher proposed that the SBA open the position to everyone and that the administration sends out an email to announce the beginning of candidate submissions.
- The Board agrees that the SBA has wide latitude to examine and appoint the Communications Officer pursuant to the Constitution.
- Parliamentarian Moreno thinks that the SBA needs to think our entire communications strategy through first before we make the announcement
 - Parliamentarian Moreno disagrees that this should be our first announcement to the student body.
 - Vice President Fils-Aime raises the issue that Communications Officer should not have to make a presentation because none of the other officers had to make any presentations in order to run.
- President Joye opens the floor to discuss the desired traits and core responsibilities of the Communications Officer. The Board agrees on the following traits and responsibilities:
 - Social Media (Facebook, Twitter, Instagram)
 - Email
 - Hard Mediums (Flyers, Banners)
 - Calendar, Facebook Events
 - Official Statements, Public Speaking, Newspaper Outreach
 - Public Statements, Press Releases
 - Administration Coordination
 - Web Development
 - Responsible Internet Use
- The Board agrees that the creation of Bylaws to monitor the Communications Officer's Internet postings will need to be discussed further.
- The Executive Board discusses when to make the announcement to open the Communications Officer position to the student body. It should be the Communications Officer's job to set up this procedure. The Executive Board decides to have an interview/nomination process.

- The nomination process will be open to the student body. The Board approves having the email announcing the sent out on March 24 by administration. The Board also agrees to have the nomination process next Friday March 31.
 - The Board agrees that we should draft the email announcing the Communications Officer. President Joye will draft the email.
 - The Board agrees that each interview should be 5 minutes long.
 - The emails should be submitted by noon on Thursday.
- President proposes that the SBA outsource the creation of SBA letterhead, logo, etc. The SBA should use some of our funds to use the same graphic designer that SG and Accent use.
- President proposes the establishment of a legislative body to create bylaws and an appointment process after the Executive Board appoints a Communications Officer.
- Any Elections Commission should have a member of the Honor Committee to oversee the nominations process.
 - Social Chair Lengacher and Senator Watson and Seth Donahoe (561-351-9363) will be on the Elections Commission. This will be a one time Commission to oversee the nomination process.
 - Parliamentarian Moreno will head this Elections Commission. The Administration will then need to appoint three other students pursuant to the Constitution.
 - This Commission will count the vote, coordinate with admin, and assemble the Constitution provisions to govern the appointment.
- President Joye asks Secretary Gregory to assemble and disseminate a “Time Critical” list to the members of the Executive Board to discuss at the next meeting.
- President Joye establishes that the next meeting will be held at 12:00PM on Wednesday March 29th.

OFFICER REPORTS:

- Parliamentarian Moreno gives a status update on the Constitution.
 - Article XII presented ambiguity about who must approve bylaws. Bylaws that are binding for the body as a whole should be subject to a vote open to the entire body as a whole (ie The Board of Governors and the Executive Board).
 - The SBA will need to fix the Constitutional Elections Commission because the Constitution requires six people to sit on a commission, which the Executive Board finds to be excessive.
 - The Executive Board also foresees the need for an Election Code and for a Campaign Code.
- Treasurer Ellis plans to meet with Dean Inman about the budget and will report at the next meeting.
- Student Organization Liaison Jacobs raises the issue of the deadline for collecting the Executive Information from the student organizations.
 - The Board agrees to extend the deadline.
 - Student Organization Liaison Jacobs will send out the email by Wednesday to contact the Student Orgs to nominate someone to liaise with us.
- Senator Watson suggests GIN Systems for mass communication with the student body. Senator Watson will come to the next meeting with detailed pricing information.

President moves to reinstate Robert’s Rules for the duration of the meeting by unanimous consent.
Approved.

MEETING ADJOURNED:
Meeting Adjourned at 12PM.